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CLERK: MRS MARION MONEY

2 WESTERN ROW
DAVENTRY
NN12 4UD

TEL: 07955 644587

28 June 2022

Dear Councillor

You are summoned to a meeting of the Parish Council at 7.30pm on Monday 4th July 2022 in the Village Hall.

Public and press are invited to attend.

Agenda

01.07.22 To receive and approve apologies for absence

02.07.22 Declarations of Interest for items on the agenda

03.07.22 To approve and sign the Minutes of the Annual Parish Council meeting held on 6th June 2022

04.07.22 Public Time (3 minutes per speaker)

05.07.22 Vacancies for Parish Councillors

06.07.22 Traffic Calming

- a) Data & update of Speed Indicator Devices ("SID")

07.07.22 Correspondence & Ad Hoc items

- a) Blocked Drains/standing water in Bradbury Road (Fix My Street Ref 3322049)
- b) Re-emergence of blockage/standing water in Badby Road, from drainage/ditches behind "Brookside"
- c) Jubilee Celebrations
- d) Driving on The Green – Chayomer (old shop)
- e) Music on the Green – grant of licence
- f) Road Closure – Poets Way, between 26th to 28th July – water main repair

08.07.22 Financial

a) Bank balance as at 23 June 2022 is 50,713.96, (less accruals of £200) of which £33,359.00 is held as General & Earmarked Reserves.

b) To approve payment of the following accounts:-

	Payee	Details	Amount	VAT	Total	Stat.Power
B/P	Mrs M Money	Salary/Expenses	416.80		416.80	LGA 72 - Sec 112
B/P	NVHMC – Inv No	Hire of Village Hall on 6 th June 2022	17.00		17.00	LGA 72 - Sec 111
B/P	Northants CALC Ltd	Annual Membership Fee, Internal Audit and Data Protection Officer Fee	572.69	49.00	621.69	LGA 72 – Sec 111
B/P	LCH Hedging & Grass Maintenance Ltd	Grass Cutting x 2 (10 th & 23 rd June 2022)	700.00	140.00	840.00	LGA 72 – Sec 111
B/P	J H Dorkins	Expenses for Jubilee Celebrations	171.34	10.95	182.29	LGA 72 – Sec 111
B/P	Intent Marquees Ltd	Final balancing Inv for Equipment Hire for Jubilee weekend	207.14	TBC	207.14	LGA 72 – Sec 111
B/P	Best Before It's Gone Ltd	Refreshments for Annual Meeting	38.00	7.60	45.60	LGA 72 – Sec 111
B/P	Society of Local Council Clerks (SLCC)	Clerks Annual Membership fee (1/8/22 to 31/7/22)	112.00		112.00	LGA 72 – Sec 111
B/P	Futures Homeway Ltd/Antony Collins Solicitor	Allotment Lease Renewal – Landlords legal fees & Pre- emption fee	1,101.00	22.20	1,321.20	LGA 72 – Sec 111

- c) Receipts – £35.00 – Additional inscription on Plot 207, Fiona & Frank Anderson
- d) Q1 22/23 Expenditure v Budget
- e) Internal Financial Controllers quarterly report
- f) External Audit update
- g) Permission to pay July invoices in August with ratification at September meeting (as there is no meeting in August)

09.07.22. To appoint NCALC for 22/23 as i) Internal Auditor ii) Data Protection Officer

10.07.22 Policy Reviews

- a) Freedom of Information Policy

- b) Access to Information
- c) Data Protection Policy
- d) Data Breach Policy
- e) Records Retention Policy

11.07.22 Allotment Renewal Lease – approval of lease & pre-emption agreement

12.07.22 Planning

a) Strategic Issues

Draft Newnham Conservation Area Appraisal and Management Plan (2022) - Published on 6th June 2022

Consultation Document on Village website, WNC website or via link

<https://westnorthants.citizenspace.com/conservation-area/newham-conservation-area/>

6 week consultation period ending at midnight on 18th July 2022

WNC postponed Online public meeting to be held by West Northants Council on Tuesday 21st June 2022 at 6.30pm to 7.30pm – new date awaited

Update from initial meeting of villagers on 22nd June – Date for further meeting to be fixed

b) Applications

- i) WNC/2022/0488 – Construction of single storey extension at **Newnham Grounds Farm, Weedon Road** (response by 11 July)

c) Decisions

WNC/2022/0307 – Demolition of conservatory, construction of single storey rear extension & porch and installation of 1st floor window on side elevation **at Montag, Mounts Lane – Approved 9 June 2022**

13.07.22 Appointment of “go to” HandyPerson – Steve Chandler

14.07.22 Health and Safety

- a) Burial Ground – Replacement of Water Butt
- b) Churchyard – i) installation of handrails along the slopes leading down to the dip and up towards Mounts Lane, ii) repair & maintenance of public path at the bottom of the dip
- c) Play Area – Review Rospa Inspection report

15.07.22 Annual Parish Meeting held on 26th May 2022

Review of meeting and items arising

16.07.22 Grass Cutting

- a) Update re any current issues
- b) Review & update contract for 2023, to include improvements/usage

17.07.22 Annual Tree Survey of Trees on The Green

18.07.22 Litter Pick – Sunday 26th June

19.07.22 Meeting Dates to 31 March 2023 – 1st Monday in every month (excluding Bank Holidays)

20.07.22 Items for discussion at next meeting

21.07.22 Date of Next Meeting

Monday 5th September 2022 at 7.30.p.m. in the Village Hall – no meeting in August

JS
23.06.22