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CLERK: MRS MARION MONEY

2 WESTERN ROW
DAVENTRY
NN12 4UD

TEL: 07955 644587

30th August 2022

Dear Councillor

You are summoned to a meeting of the Parish Council at 7.30pm on Monday 5th September 2022 in the Village Hall.

Public and press are invited to attend.

Agenda

- 01.09.22 To receive and approve apologies for absence**
- 02.09.22 Declarations of Interest for items on the agenda.**
- 03.09.22 To approve and sign the Minutes of the Parish Council Meeting held on 4th July 2022**
- 04.09.22 Public Time (3 minutes per speaker)**
- 05.09.22 i) Resignation of Councillor S Venner
ii) Vacancies for Parish Councillors
iii) Update bank signatories**
- 06.09.22 Traffic calming**
 - a) Data and Update of Speed Indicator Devices (SID)**
- 07.09.22 Correspondence and AD Hoc items**
 - a) Blocked drains/standing water in Bradbury Raod
 - b) Blockage/standing water in Badby Road, from drainage/ditches behind "Brookside)
 - c) Letter from Steven Gray re street light (light opposite Dolphin Cottage Mounts Lane)
 - d) Driving on The Green – Chayomer (old shop)
 - e) Decide on process for filling grit bins – Jim was this resolved?

- f) To approve permission to order Remembrance Wreath
- g) List of meeting dates for 2023 – January and May are on 2nd Monday in month due to Bank Holidays
- h) Litter pick 2nd October 2022 at 10.00.a.m.
- i) Power for lights on The Green
- j) New bin to replace bin from outside old shop
- k) Local Government Boundary review
- l) Proposed Public Spaces Protection Order re; dog control and smoking in public places
- m) Community Road Safety Grant 2022 - feedback

08.09.22 Financial

a) Bank balance at 30th August 2022 is £44,493.87 of which £33,359.00 is held as General & Earmarked Reserves

b) To ratify payment of the August invoices – attached and payments to George Brown for purchase of Stihl Kombi machine plus pole pruner attachment -£748.00.(invoice attached) and hire of village hall on 4th July 2022 - £17.00

c) To approve payment of the following accounts

	Payee	Details	Amount	VAT	Total	Stat.Power
B/P	Mrs M Money	Salary/Expenses	424.30.		424.30	LGA 72 - Sec 112
B/P	Huws Gray	Paint and Paint Brush Inv IC695714	75.49	15.10	90.59	LGA 72 – Sec 111
B/P	Huws Gray	Paint Inv IC 653767	238.38	47.68	286.06	LGA 72 – Sec 111
B/P	LCH Hedging & Grass Maintenance Ltd	Grass Cutting – August 2022 – Inv 0163	350.00	70.00	420.00	LGA 72 – Sec 111
B/P	LCH Hedging & Grass Maintenance Ltd	Grass Cutting – Inv 155	350.00	70.00	420.00	LGA 72 – Sec 111
B/P	Image It	A3 Scan & copies – Burial Ground	£7.32.	£1.46	£8.78	LGA 72 – Sec 111
B/P	Javad Ghavam	Outside Tap & Stop cock valve – Burial Ground	£125.00		£125.00	LGA 72 – Sec 111
B/P	2Commune	Website annual licence	£635.00	127.00	£762.00	LGA 72 – Sec 111
B/P	Parish Online	Subscription	£48.00	£9.60	£57.60	LGA 72 – Sec 111
B/P	Steve Chandler	Handyperson				LGA 72 – Sec 111

c) Receipts – £95.00 re the late Mr Burrows

- d) Update on External Audit for financial year end 31/2/23
- e) Appoint External Auditor for 2022/23
- f) Subscriptions to publications – Clerks & Councils Direct

09.09.22 Policy Reviews

Policy and procedures re: burials/cremations

10.09.22 Assets

- a) Asset Register Update
- b) Asset mapping project (to include subscription of Parish Online)

11.09.22 Update on Allotment Renewal Lease

12.09.22 Planning

a) Issues

Conservation area review

b) Applications

- 1) **WND/2022/0575 – Newnham Village Hall, Church Street, Newnham NN11 3ET – Replacement of windows**
- 2) **WND(2022/0649 – Chayomer, The Green, Newnham NN11 3HB – Conversion/Change of use of the shop to ground floor flat.**

c) Decisions

13.09.22 Handyperson

- a) Roles and Responsibilities
- b) List of works

14.09.22 Health and Safety

- a) Burial Ground – (i) Complaint received from Mrs Garrett re grave of her mother Mrs Isom – a small amount of spoil from previous burial placed on grave (to level it). She is very concerned that her snowdrops will not re-appear.
- b) Churchyard – (i) installation of handrails along the slopes leading down to the dip and up towards Mounts Lane
- c) Play Area – Consider check list from handyman

15.09.22 Grass cutting

Review & Update Contract for 2023 to include improvements/usage

16.09.22 Review Annual Parish Meeting held on 26th May 2022

Review meeting/items arising.

17.09.22 Items for discussion at next meeting

18.09.22 Update on Annual Tree Survey of trees on The Green.

19.09.22 Items for discussion at next meeting.

20.09.22 Date of next meeting

Monday 3rd October 2022 at 7.30.p.m. in the Village Hall