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31 December 2024

Dear Councillor

You are summoned to an Ordinary meeting of the Parish Council at **7.00pm** on **Monday 6 January 2025** in the Village Hall.

**Public and press are invited to attend.**

**AGENDA**

<i>ITEM NO</i>	<i>BUSINESS</i>	<i>RESPONSIBLE</i>
<b>01.01.25</b>	<b>To Receive and Approve Apologies for Absence</b>	<i>All</i>
<b>02.01.25</b>	<b>Declarations of Interest for Items on the Agenda</b>	<i>All</i>
<b>03.01.25</b>	<b>To Approve and Sign the Minutes of the Ordinary Parish Council Meeting held on 2nd Dec 2024</b>	<i>All</i>
<b>04.01.25</b>	<b>Public Time (3 minutes per speaker)</b>	<i>All</i>
<b>05.01.25</b>	<b>Appointment of Parish Clerk &amp; Responsible Financial Officer</b> (a) Recruitment actions	<i>Cllr Bastin</i>
<b>06.01.25</b>	<b>Parish Councillor Vacancy</b> (a) Confirm latest position	<i>All</i>
<b>07.01.25</b>	<b>Traffic Calming</b> (a) Data from the SIDs	<i>Cllr Armstrong</i>
<b>08.01.25</b>	<b>Correspondence &amp; Ad Hoc items</b> (a) Flooding 24 November - Update (b) Action Log – <i>matters arising (if any)</i> (c) Christmas Music on the Green: post-event analysis (d) VE Day 2025 80 <sup>th</sup> Celebrations (e) Annual Tree Survey Update (f) Bank Signatories: update	<i>Cllr Hammersley</i> <i>CWG</i> <i>Cllr Collins</i> <i>Clerk/Cllr Armstrong</i>
<b>09.01.25</b>	<b>Review of Policies:</b> (a) Financial Regulations - Update	<i>Parish Clerk</i>
<b>10.01.25</b>	<b>Financial</b> a) Bank Balance at 31st December 2024 is £49,758.72 of which £47,039.14, is held in the interest-bearing account	<i>Cllr Collins</i>

	b) Ratify and approve payment of the invoices on the attached schedule plus any others received after this agenda has been issued	<i>All</i>
	c) Monies received since last meeting: a. XXXXXX	<i>Cllr Collins</i>
	d) 2025-26 Budget - Sign Off and next steps	<i>Cllr Collins</i>
	e) Review of Reserves	<i>Cllr Collins</i>
<b>11.01.25</b>	<b>Communications / Website Strategy</b>	
	a) New Village Website – Update	<i>CWG</i>
	b) Parish Council Website - update	<i>CWG</i>
<b>12.0.25</b>	<b>Planning</b>	
	a) Applications: none since date of last meeting	<i>Cllr Astle</i>
	b) Decisions: none since date of last meeting	<i>Cllr Astle</i>
<b>13.01.25</b>	<b>Health &amp; Safety</b>	
	a) Burial Ground – update	<i>Cllr Hammersley</i>
	b) Churchyard - update re Planning Application (report to follow) 1) Consider Pre-Planning advice from WNC re the installation of handrails 2) Approve the engagement of a third party to produce a Heritage Impact Statement (& any other related matters) with quotes to be obtained before a formal engagement is approved	<i>Parish Clerk</i>
	c) Play Area – monthly checklist from Alf Reynolds	<i>Cllr Hammersley</i>
<b>14.01.2</b>	<b>Date of next meeting</b>	
	Monday 3 February 2025 at 7.00pm in the Village Hall.	

## JANUARY 2025 MEETING SCHEDULE OF INVOICES (TO UPDATE)

(a) Ratify the following payments made since the date of the last meeting (2<sup>nd</sup> December 2024):

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
B/P	Steve Haynes	Repair of Church Wall	£2165.00		£2165.00	LGA 72 – S.111

(b) Approve payment of the following invoices:

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
B/P	Newnham village Hall	Hall Hire 3 <sup>rd</sup> February	16.00		16.00	LGA 72 – S.111
B/P	Jane Astle	Mince Pies for Carols on the Green	31.25		31.25	LGA 72 – S.111
B/P	Bartora	SID Check and Dfibulator	45.00		45.00	LGA 72- S111
B/P	Shield Maintenance	Inv 8383 - Emptying of dog bins x2	17.33	3.47	20.80	LGA 72 – S.111
B/P	Link Magazine	Annual Advertisement	459.00		459.00	LGA 72 – S.111
B/P	Kevin Carr	Parish Clerk Dec Inv 002	293.15		293.15	LGA 72 – S.111
B/P	Gary Hammersley	Reimbursement for purchase of Lights for Church Christmas Tree	17.50		17.50	LGA 72 – S.111

(c) Direct Debits, Standing orders & regular monthly payments:

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
S/O	Gigaclear	Broadband – Village Hall – Bill No C421074	30.00	6.00	36.00	LGA 72 – Sec 111
D/D	Yu Energy Retail Ltd	Unmetered supply to Street Lights Inv 02154583 (1 Dec to 31 Dec))	8.94	0.45	9.39	LGA 72 – Sec 111
D/D	Yu Energy Retail Ltd	Unmetered supply to Street Lights  Inv No 02230241 (1 Dec to 31 Dec)	108.03	5.40	113.43	LGA 72 – Sec 111