



**These are the Minutes of the Annual Parish Council meeting  
which was held on 2nd June 2025 in Newnham Village Hall**

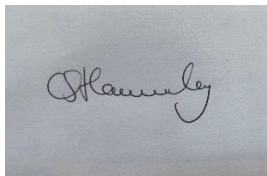
**Present: Parish Councilors:** *Cllrs L. Baker, G. Hammersley, S. Shenton*

**Present: Resident:** *Matthew Brookes-Baker*

**Clerk:** *Kevin Carr*

| <b>Item No</b>  | <b>Business</b>   | <b>Action by</b>                    |
|-----------------|---|-------------------------------------|
| <b>01.06.25</b> | <b>To receive apologies for absence</b><br><i>Cllrs: Jane Astle, G.Niblett, S.Armstrong, D.Bastin, T.Collins, Cllr Frost (WNC), Cllr Hastie(WNC)</i><br><i>Resolved the reason for absence were approved.</i>   |                                     |
| <b>02.06.25</b> | <b>Declaration of Interest for items on the Agenda</b><br><i>None presented</i>   | <i>All</i>                          |
| <b>03.06.25</b> | <b>To Approve and sign minutes of the Ordinary Parish Council Meeting on 12<sup>th</sup> May 2025.</b><br><i>On a proposal by Cllr Shenton and seconded by Cllr Baker, the Minutes were approved and signed by Cllr Hammersley.</i>   | <i>All</i>                          |
| <b>04.06.25</b> | <b>Public Time (3 Minutes per Speaker)</b><br><i>The meeting was attended by a local resident who asked questions about the current speed limits and speed signs in the village. Cllr Hamersley updated the resident on the actions the council has taken so far to address this issue and agreed to send the resident the analysis of speed camera data the council has collected so far.</i>  | <i>Cllr Hammersley</i>              |
| <b>05.06.25</b> | <b>Correspondence and Ad Hoc items</b>  |                                     |
|                 | a) <b>Flooding Party Update-</b> <i>Sam Simons (WNC) has asked for dates of the flooding and the houses affected, Cllr Niblett to follow up. Clerk to confirm if there will be any further cost for sand bags</i>   | <i>Cllr Niblett</i><br><i>Clerk</i> |
|                 | b) <b>Action Log</b> <i>-Cllr Shenton has been in contact with Helen Howard (WNC) about the Manor lane stile, who will contact landowner as it is their responsibility.It has also been posted on Fix My Street. Cllr Baker said the path to allotment was overgrown and Cllr Hammersley will get in touch with Rob Haynes to cut back, Cllr Baker also raised the issue fo the large overhanging branch on Banbury close. It was agreed to contact Rob Haynes to cut back.</i> | <i>Cllr Hammersley</i>              |
|                 | c) <b>Street Lighting</b> <i>-Carried forward to next meeting</i>   |                                     |
|                 | d) <b>Tree Planting</b> <i>– Cllr Shenton has been in touch with the school. They are happy for the trees to be planted in Septmebr/October, location to be finalised then.</i>   | <i>Cllr Shenton</i>                 |
|                 | e) <b>Church Rail Project</b> <i>– Cllr Hammersley said no one attended the meeting before the Annual Parish Meeting. The railings project will be dropped but replaced by improvements to make the Church path safer.</i>  |                                     |
|                 | f) <b>Allotment Lease Renewal</b> <i>– Jim Simpson to be chased up for a lease update.</i>  | <i>Clerk</i>                        |

- g) **Weedon Road speed indicators** – still awaiting repair and date of return.
- 06.06.25 Bus Shelter**  
Cllr Hammersley wrote to History society regarding the overspend. The council's feedback has been noted.
- 07.06.25 Local Election**  
Item to be taken off future agendas
- 08.06.25 Update on Annual Parish Meeting**  
The meeting was well received, but it raised an issue of how can the council can use its fund-raising ability to the best benefit of the village. Using an increase in the precept could be used to support local organisations so that they can release money for the benefit of the village. It was agreed to check if the Parish Council has power to issue funds in this way and then discuss at a future Council meeting.
- Cllr Hammersley/Clerk
- 09.06.25 Policies**  
It was agreed the clerk would produce a tracking sheet of Policies and dates of review over the year as well as contacting NCALC to see if there is an updated Standing Order policy.
- Clerk
- 10.06.25 Finance**
- a) The Bank Balance at 31 May was £53,098.78 of which £50,335.29 is held in the interest bearing account.
  - b) On a proposal by Cllr Shenton seconded by Cllr Baker the payment of invoices on the invoice schedule were approved. Payments to be authorised by Cllr Hammersley.
  - c) No monies have been received since the last meeting
  - d) Internal Audit update – All schedules are currently with the Auditors, there are a few pieces of additional information requested. It is expected the final Audit will be available for sign off in the next week. To then be authorised by the council.  
To improve awareness of spend vs budget, it was agreed to look at financial information on a monthly basis and to produce a Finance pack to go out with the agenda.
  - e) VAT return for 2024-25 is currently being prepared.
- Clerk  
Clerk  
Cllr Collins
- 11.06.24 Communications**  
To be carried forward to next meeting
- Cllr Bastin
- 12.06.25 Planning**  
No new planning applications
- 13.06.25 Health and Safety**
- a) Burial Ground : It was reported that the Burial Ground is well cared for.
  - b) Play Area: ROSPA inspection in June, Alf Reynolds to check last year's report and update. Cllr Hammersley to check Play area is prepared for the inspection.
  - c) Defibrillators: All tested and in working order.
- 14.06.25 Items for Next Meeting**  
Use of Bus shelter for cake sale by Fons.  
Roles and Responsibilities  
20mph Advisory Zone  
Policy Review
- 15.06.25 Date of Next Meeting - Monday 7 July 2025 at 7pm in the Village Hall**



**G.Hammersley**

**7<sup>th</sup> July 2025**

**June 2025 MEETING SCHEDULE OF INVOICES**

(a) Approve payment of the following invoices:

|     | <u>Payee</u>       | <u>Details</u>                     | <u>Amount</u> | <u>VAT</u> | <u>Total</u> | <u>Stat.Power</u> |
|-----|--------------------|------------------------------------|---------------|------------|--------------|-------------------|
| B/P | Bartora            | Defib and SID Maint                | 37.50         |            | 37.50        | LGA 72- S111      |
| B/P | L.C Hedges         | Grass Cutting 8 May                | 270.00        | 54.00      | 324.00       | LGA 72 – S.111    |
| B/P | L.C.Hedges         | Grass Cutting 22 May               | 270.00        | 54.00      | 324.00       | LGA 72 – S.111    |
| B/P | L.C. Hedges        | Grass Cutting 14 May               | 270.00        | 54.00      | 324.00       | LGA 72 – S.111    |
| B/P | D.Welsh            | Electrical Work Bus shelter        | 275.00        | 55.00      | 330.00       | LGA 72 – S.111    |
| B/P | G.Hammersley       | Flowers VE Day                     | 13.33         | 2.67       | 16.00        | LGA 72 – S.111    |
| B/P | G.Niblett          | Sand Bags                          | 106.50        | 21.30      | 127.80       | LGA 72 – S.111    |
| B/P | G.Niblett          | Sand Bags                          | 89.00         | 11.78      | 106.80       | LGA 72 – S.111    |
| B/P | Shield Maintenance | Dog Bin Collection                 | 17.33         | 3.47       | 20.80        | LGA 72 – S.111    |
| B/P | Alf Reynolds       | Bus Shelter 96 hours @£15 per Hour | 1440.00       |            | 1440.00      | LGA 72 – S.111    |
| B/P | Rob Haynes         | Strimming                          | 297.05        |            | 297.05       | LGA 72 – S.111    |
| B/P | K. Carr            | Clerk May                          | 429.07        |            | 429.07       | LGA 72 – S.111    |
| B/P |                    |                                    |               |            |              | LGA 72 – S.111    |
| B/P |                    |                                    |               |            |              | LGA 72 – S.111    |
| B/P |                    |                                    |               |            |              | LGA 72 – S.111    |

(b) Direct Debits, Standing orders & regular monthly payments:

|     | <u>Payee</u> | <u>Details</u>                  | <u>Amount</u> | <u>VAT</u> | <u>Total</u> | <u>Stat.Power</u> |
|-----|--------------|---------------------------------|---------------|------------|--------------|-------------------|
| S/O | Gigaclear    | Internet May                    | 56.05         | 11.21      | 67.26        | LGA 72 – Sec 111  |
| D/D | YU Energy    | Electricity Cemetery Lights May | 8.75          | 0.44       | 9.19         | LGA 72 – Sec 111  |
| D/D | IONOS        | Web Site May                    | 18.00         | 3.60       | 21.60        | LGA72 - Sec111    |
| D/D | YU Energy    | Electricity April               | 85.88         | 4.29       | 90.17        | LGA 72 – Sec 111  |
| D/D |              |                                 |               |            |              | LGA 72 – Sec 111  |

FENVAZ