



**These are the Minutes of the Parish Council meeting
which was held on 6th October 2025 in Newnham Village Hall**

Present: Parish Councillors: Cllrs D.Bastin, G. Niblett, T. Collins, S Shenton, L Baker, J. Astle
Cllr R Frost (WNC)

Present: Resident: Three residents present

Clerk: K. Carr

Item No	Business	Action by
01.10.25	To receive apologies for absence Cllr G.Hammersley The reason for absence were approved .	
02.10.25	Declaration of Interest for items on the Agenda None	
03.10.25	To Approve and sign minutes of the Ordinary Parish Council Meeting on 1st September 2025 On a proposal by Cllr S. Shenton and seconded by Cllr G.Niblett, the Minutes were approved and signed by D.Bastin.	
04.10.25	Public Time (3 Minutes per Speaker) Resident 1 asked if the Parish Council will be providing the wreath for the War Memorial for Remembrance Day. The Council agreed to purchase the wreath. A request was made for the Ivy to be cut back on the handrail at the church. It was agreed to complete the work. G.Niblett to contact Rob Haynes. The same resident invited the Parish Council to participate in the Christmas Angel Festival, by providing an angel for display in the church. The Council agreed and Cllr Shenton agreed to make the angel. Resident 2 requested a copy of a drainage map of Newnham, which was discussed at the September meeting with Cllr Hastie. Cllr Niblett agreed to provide a copy of the map. They also requested if there was a conservation area around their property as two trees need cutting back. They were advised to contact WNC customer service who could provide the relevant information. The resident also mentioned a blocked drain cover that has been reported on Fix My Street but not cleared. They were told by WNC the problem had not met the criteria to be cleared, which the Council understands to be correct. Cllr Niblett offered to inspect the drain cover. Resident 3 , Chair of the Village Hall Committee, attended to discuss the Parish Council helping to fund repairs and improvements to the Village Hall. They have looked at grants available but with no success. The main areas in need of upgrading are redecoration of the main hall and full refurbishment of the toilets: <ul style="list-style-type: none">• Hall redecoration - Circa £4,000• Toilet refurbishment - Circa £25,000 The Village Hall relies on income from regular and occasional bookings and through fundraising events, after which there is an annual operational shortfall of around 2-3K. They hold a bank balance of £49,000 in reserves and a significant portion of this must be retained in incase of major building repairs, including the roof which is deteriorating. However, they would hope to be able	All Cllr Niblett Cllr Shenton Cllr Niblett Cllr Niblett

to provide £15,000 to £20,000 from the reserves towards the improvement projects.

The Council feel that the the Village Hall is an important asset and are keen to support where possible. It was agreed that possible financial support would be dicussed as an agenda item at the November meeting. All Clerk

05.1025 Correspondence and Ad Hoc items

- a) **Flooding Party Update** - no further progress from previous month, but it is expected work will start the end of October.
- b) **Action Log** - the log was reviewed and updated
- c) **Street Lighting** -Cllr Bastin advised the Council that she is still waiting for a date when work will commence to replace the street light outside Pear Tree Cottage which had been approved by the council. Cllr Bastin
- d) **Church Path Maintenance** –Cllr Niblett has contacted Rob Haynes to to clear the weeds.
- e) **Weedon Road speed indicator** – repaired and working, this can be removed from future agendas
- f) **Grant for further SID** –Cllr Hammersley to confirm wording on the application. Clerk/Cllr Hammersley
- g) **Village footpath maintenance** – it was agreed that volunteers would be sought to lay Gravel on 25 October. Cllr Niblett to provide the gravel. Cllr Niblett
- h) **20 MPH Advisory Zone** –Cllr Hammersley to meet with WNC Highways to agree placing of signs. Cllr Hammersley
- i) **Tommy Statue** – the statue has been purchased and will be placed by the War Memorial. Cllr Hammersley
- j) **Christmas Music on the Green** - the council agreed a date around 20th/21st December. Last year's brass band are not available. Cllr Shenton to contact Daventry Brass Band for their availability. Cllr Shenton
- k) **Mowing contract renewal** – An amended work plan has been produced for the next 3 years to be finally reviewed by Cllr Hammersley and Cllr Niblett. Cllr Hammersley Cllr Niblett
- l) **Support for the Village Hall** – to be included as an Agenda item at November's meeting. To discuss if the Parish Council can help support the Village Hall. All
- m) **Good Neighbourhood Scheme** – the concept for this scheme is to provide a list of volunteers who can help residents in an emergency (taxi to hospital visits, check on individuals' welfare etc.) It was agreed the Parish Council could facilitate the setting up of such a scheme, but not run it. Clerk to approach other villages to ask how it works. Clerk
- n) **Church Bin** – Clerk to arrange payment with WNC for a sticker for the bin. Clerk

06.10.25 Policies

- The Freedom of Information policy was adopted
- The Biodiversity Policy was adopted

07.10.25 Finance

- a) *The Bank Balance at 31 August was £59,670.59, of which £40,819.15.96, is held in the interest bearing account.*
- b) *On a proposal by Cllr Shenton and seconded by Cllr Bastin, the payment of invoices on the invoice schedule were approved and ratified. It was also agreed to transfer £10,000 to the interest bearing account.
Payments to be authorised by Cllr Bastin.*

Monies received: *Burial Fee £60.00, Precept £17,361.00*

Q2 Finance Report – *The Clerk presented a Finance Report for the cumulative position to September (Q2) The report showed an underspend in the year of £5,156.*

Year End Audit Report – *The report highlighted three points:*

- *The Clerk should be paid through PAYE (this has been addressed).*
- *Payments made to the clerk should have been shown under expenses.*
- *AGAR documents were authorised in the wrong order.*

The report was accepted and **Proposed** by the Cllr Shenton and **Approved** by Cllr Bastin.

08.10.25 Communications

Cllr Bastin reported the first e-mail newsletter (September) has been sent out. Unfortunately, monitoring has shown that this has only been received by around 50% of the people who signed-up, with the e-mail going into spam folders the likely cause. Residents to be contacted and notified of this. The next e-mail will be sent out in two weeks.

*Cllr Astle /
Cllr Bastin*

09.10.25 Planning

Application for the removal of two trees has been received. It has been referred to the Tree Officer.

10.10.25 Health and Safety

- a) *Burial Ground: burial ground in good order.*
- b) *Play Area: Cllr Niblett to liaise with handyperson.*
- c) *Defibrillators: all tested and in working order. Cllr Collins to check where whether updates are being recorded on the national database website.*

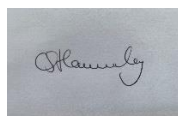
Cllr Niblett

Cllr Collins

11.10.25 Items for Next Meeting

- *Village Hall assistance*
- *Meeting Dates 26/27*
- *Reserves/Assets/Budget and Bank Rec Q2*

12.10.25 Date of Next Meeting 3rd November 2025.



G.Hammersley (Chair)

3rd November 2025

October 1st 2025 Meeting - SCHEDULE OF INVOICES

a. Ratify the following payments made since the date of the last meeting 1st September 2025:

	<u>Payee</u>	<u>Inv No</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
B/P	Bartora	B125440	Defib & SID maintenance	97.50		97.50	LGA72 – S111
B/P	L.C.Hedging	0979	Grass cutting 28 th Aug	274.00	54.00	524.00	LGA72 – S111
B/P	Shield Maintenance	9283	Dog Bin August	20.80	3.47	17.33	LGA72 – S111
B/P	K.Carr	10	Clerks Hours - Aug	379.25		379.25	LGA72 – S111
B/P	Rob Haynes	128	Strimming - Aug	319.32		441.77	LGA72 – S111
B/P	RBLI		Tommy Statue	200.00		200.00	

b. Approve payment of the following invoices:

	<u>Payee</u>	<u>Inv No</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
B/P	L.C Hedging	0990	Grass Cutting - 10 th Sep	270.00	54.00	324.00	LGA72 – S111
B/P	L.C Hedging	1008	Grass Cutting - 25th Sep	270.00	54.00	324.00	LGA72 – S111
B/P	Shield Maintenance	9412	Dog Bin collection - Sep	17.33	3.47	20.80	LGA72 – S111
B/P	Bartora	B125441	Defib & SID maintenance	82.50		82.50	LGA72 – S111
B/P	NCALC	4842	Community Infrastructure Levy Training	35.00	7.00	42.00	LGA72 – S111
B/P	K Carr	11	Clerk Hours - Sep	434.20		434.20	LGA72 – S111
B/P	Rob Haynes	129	Strimming - Sep	788.58		788.58	LGA72 – S111
B/P	G.Niblett	Aug	Sandbags	10.50	2.10	13.60	LGA72 – S111
B/P	G.Niblett	Sep	Sandbags	13.00	2.60	15.60	LGA72 – S111

c. Direct Debits, Standing Orders & regular monthly payments:

	<u>Payee</u>	<u>Inv No</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
S/O	Gigaclear	G0938736	Internet - Sep	56.05	11.21	67.26	LGA72 – S111
D/D	IONOS		Website - Sep	18.00	3.60	21.60	LGA72 – S111
D/D	Yu Energy	2000089740	Street Lights: 11 days Sep	3.10	0.16	3.26	LGA72 – S111