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**These are the Minutes of the Parish Council meeting
which was held on 1st September 2025 in Newnham Village Hall**

Present: Parish Councilors: *Cllrs G. Hammersley, G. Niblett, D. Bastin, T. Collins, S Shenton
Cllr Hastie (WNC)*

Present: Resident: *One Resident present*

Clerk: *Kevin Carr*

Item No	Business	Action by
01.09.25	To receive apologies for absence <i>Cllrs L.Baker, J.Astle, R Frost (WNC) Resolved the reason for absence were approved.</i>	
02.09.25	Declaration of Interest for items on the Agenda <i>None</i>	<i>All</i>
03.09.25	To Approve and sign minutes of the Ordinary Parish Council Meeting on 7th July 2025 <i>On a proposal by Cllr Bastin and seconded by Cllr Niblett, the Minutes were approved and signed by Cllr Hammersley.</i>	<i>All</i>
04.07.25	Public Time (3 Minutes per Speaker) <i>The Council agreed to send an apology to a third party for (a) recording unsubstantiated information, and (b) not seeking the third party's permission to mention him by name, in the draft minutes of the meeting of 7th July. Both points have been addressed in the final version of the minutes.</i> <i>1. A resident attended the meeting to receive an update on the Flood Planning. Cllr Niblett advised that were still sandbags available if required. Cllr Niblett told the meeting he was struggling to get replies form WNC on the work that was agreed to be completed. Cllr Hastie confirmed he is having the same problem. Cllr Hastie provided a map of the village and Cllr Niblett identified the locatons on the map of where work had been agreed to be completed. Cllr Hastie would take this back to WNC for a response.</i>	<i>Cllr Hastie</i>
05.07.25	Correspondence and Ad Hoc items <i>a) Flooding Party Update- See above minute 4.07.25. Cllr Niblett advised there was a final bill of £12 for additional sandbags which was approved.</i> <i>b) Action Log -The log was reviewed and updated</i> <i>c) Street Lighting -Cllr Bastin advised the Council that work will commence to replace the street light outside Pear Tree Cottage which had been approved by the council</i> <i>d) Church Path Maintenance –Cllr Niblett has contacted Rob Haynes to complete the work required.</i>	<i>Cllr Bastin</i>

	e) Allotment Lease Renewal The clerk reported that reference to a signed lease agreement was agreed in October 2022 to extend the lease until 2027. The issue of a new lease should be resolved by then.	All
	f) Weedon Road speed indicator – Repaired and working	
	g) Grant for further SID – Work has commenced but support required on specific requirements to complete the form. Clerk to send questions to Chair.	Clerk/Cllr Hammersley
	h) Village footpath maintenance - Discussions to change the stile to a gate at Manor Lane are on-going	Cllr Shenton
	i) Roles and responsibilities – All roles and responsibilities were accepted and agreed	
	j) 20 MPH Advisory Zone – It was agreed to request the 20 mph signs for the village.)	
	k) Tommy Statue – It was agreed to purchase a Tommy Statue, Cllr Hammersley to ask for further advice	Cllr Hammersley
	l) Formal Appointment of Clerk – Kevin Carr was formally appointed as Clerk/RFO. Details to be set up on Payroll.	Cllr Hammersley
	m) Christmas Music on the Green- The council agreed a date around 20 th /21 st December. Cllr Shenton to arrange musicians. Clerk to contact Catherine Inglis to check availability.	Clerk Clerk/Cllr Shenton
	n) Mowing contract Renewal – The contract is due for renewal in 2026. Cllr Niblett was asked to begin consideration as to how the new contract could be structured.	Cllr Niblett
06.08.25	Policies The Standing Order policy was adopted. The clerk was asked to produce a schedule of policies to be reviewed and adopted over the next 12 months.	Clerk
07.08.25	Finance a) The Bank Balance at 31 August was £43,938.05, of which £40,588.96, is held in the interest bearing account. b) On a proposal by Cllr Cllr Bastin seconded by Cllr Niblett the payment of invoices on the invoice schedule were approved and ratified. Payments to be authorised by Cllr Bastin.	Cllr Bastin
	Monies received: Burial Fee £60.00	
	Q1 Finance Report – The Clerk presented a Finance Report for the cumulative position to June (Q1) The report showed an overspend of £1,841.00. It was agreed to transfer £1,415 from reserves to offset the overspend.	Clerk/Cllr Collins
	Bank Reconciliation Q1 – The reconciliation was agreed and signed by Cllr Hammersley.	
	Reserves -£1,415 to be transferred from reserves to current year budget.	
08.09.25	Communications Cllr Bastin reported there had been a positive response from residents regarding the survey and e-mail group update. First update to be sent out in September.	Cllr Bastin
09.09.25	Planning No new applications or decisions	

10.09.25 Health and Safety

- a) Burial Ground : Burial ground in good order*
- b) Play Area: Minor repairs are in progress*
- c) Defibrillators: All tested and in working order*

11.09.25 Items for Next Meeting

Good Neighbourhood Scheme
Sticker for Bin in Church yard

12.09.25 Date of Next Meeting 6th October 2025.

2025 MEETING SCHEDULE OF INVOICES

(a) Ratify the following payments made since the date of the last meeting 7th July 2025:

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
B/P	Bartora	Defib & SID maint	142.50		142.50	LGA 72 – S.111
S/O	Gigaclear	Internet July	56.05	11.21	67.26	LGA 72 – S.111
B/P	Shield Maintenance	Dog Bin July	17.33	3.47	20.80	LGA 72 – S.111
B/P	LC Hedges	Grass cutting 25 July	270.00	54.00	324.00	LGA 72 – S.111
B/P	LC Hedges	Grass Cutting 31 July	270.00	54.00	324.00	LGA 72 – S.111
B/P	LC Hedges	Grass Cutting 17 July	270.00	54.00	324.00	LGA 72 – S.111
B/P	Rob Haynes	Strimming July	441.77		441.77	LGA 72 – S.111
B/P	Stock signs	Repair SID	100.00	20.00	120.00	LGA 72 – S.111
B/P	Wave	Water July	19.22		19.22	LGA 72 – S.111
D/D	YU Energy	Electric (Lights) July	80.82	4.04	84.86	LGA 72 – S.111
D/D	YU Energy	Electric (Cem.) July	8.84	0.44	9.28	LGA 72 – S.111
B/P	K Carr	Clerk Costs July	521.26		521.26	LGA 72 – S.111
B/P	NVH	Extraordinary Metting	8.00		8.00	LGA 72 – S.111
B/P	NVH	July Meeting	16.00		16.00	LGA 72 – S.111
B/P	NVH	September Meeting	16.00		16.00	LGA 72 – S.111

(b) Approve payment of the following invoices:

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
B/P	L.C Hedges	Grass Cutting 18 th August	270.00	54.00	324.00	LGA 72- S111
B/P	Rob Tonge	SID Battery	88.32	17.66	105.98	LGA 72 – S.111

Awaiting details of following Invoices, Alf Reynolds, Rob Haynes, Kevin Carr to follow.

(c) Direct Debits, Standing orders & regular monthly payments:

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
S/O	Gigaclear	Internet August	56.05	11.21	67.26	LGA 72 – Sec 111
D/D	IONOS	Website August	18.00	3.60	21.60	LGA 72 – Sec 111
D/D	YU Energy	Street Lights (Aug)	82.32	4.12	86.44	LGA72 - Sec111
D/D	YU Energy	Lights Cemetery Aug	8.78	0.44	9.22	LGA 72 – Sec 111