



**These are the Minutes of the Annual Parish Council meeting  
which was held on 12<sup>th</sup> May 2025 in Newnham Village Hall**

**Present: Parish Councillors:** *Cllrs S. Armstrong, J. Astle, L. Baker, D. Bastin, T. Collins, G. Hammersley, G. Niblett, S. Shenton*

**Present: WNC Councillors:** *Cllrs R. Frost, C. Hastie (Attended Public Time)*

**Clerk:** *Kevin Carr*

<b>Item No</b>	<b>Business</b>	<b>Action by</b>
<b>01.05.25</b>	<b>Election of Chair</b> <i>Cllr Hammersley was proposed for the role of Chair of the Parish Council by Cllr Astle, seconded by Cllr Armstrong and it was <b>RESOLVED</b> that Cllr Hammersley be appointed Chair.</i>	<i>All</i>
<b>02.05.25</b>	<b>Election of Vice-Chair</b> <i>Cllr Bastin was proposed for the role of Vice-Chair of the Parish Council by Cllr Collins, seconded by Cllr Armstrong and it was <b>RESOLVED</b> that Cllr Bastin be appointed Vice-Chair.</i>	<i>All</i>
<b>03.05.25</b>	<b>Appointment of Internal Financial Controller</b> <i>Cllr Collins was proposed for the role of Internal Financial Controller by Cllr Shenton seconded by Cllr Armstrong and it was <b>RESOLVED</b> that Cllr Collins be appointed Internal Financial Controller.</i>	<i>All</i>
<b>04.05.25</b>	<b>Appointment of Bank signatories</b> <i>It was agreed the current number of authorised signatuires was adequate for the Council to operate</i>	
<b>05.05.25</b>	<b>Allocation of Councillor Responsibilities</b> <i>The action has been deferred and will be considered in a separate meeting. Cllr Bastin to update the current list of responsibilities and circulate.</i>	<i>Cllr Hammersley</i>
<b>06.05.25</b>	<b>To Receive and Approve Apologies for Absence</b> <i>None</i>	<i>All</i>
<b>07.05.25</b>	<b>Declarations of Interest for Items on the Agenda</b> <i>Cllrs Hammersly and Astle declared interest in the Bus Shelter item as members of the Newnham History Society.</i>	<i>All</i>
<b>08.05.25</b>	<b>To approve and sign the Minutes of the Parish Council Meeting held on 7th April 2025</b> <i>Cllr Collins highlighted an amendment on point 5.05.25 (b). The minute should read " A refund has been agreed" , On a proposal by Cllr Collins the Minutes were approved and signed by Cllr Hammersley</i>	<i>All</i> <i>Cllr Hammersley</i>
<b>09.05.25</b>	<b>Public Time (3 minutes per speaker): WNC Cllrs R Frost, C.Hastie</b> <i>Cllr Frost introduced the new councillor for Woodford and Weedon, Mr, Charlie Hastie, who explained he was committed to work with the Council to make a difference, but this may take time as there are many new Councillors following the recent election.</i>	

*Cllr Frost gave an update on the current flooding situation and the council asked for a copy of the darinage map for the village.  
Cllr Frost agreed to take away the following actions:*

*Cllr Frost*

- a. Chase up the correspondence regarding the flooding on Badby road.
- b. Historic Drainage work programme Newnham Hill, causing flooding
- c. Check temporary drains input on Newnham Hill during Aerial Replacement have been removed.
- d. Send Council a copy of the map of the drains for the village.

<b>10.05.25</b>	<b>Correspondence and Ad Hoc items</b>	Clerk
	a) <b>Flooding Party Update</b> - 45 sandbags have been filled and the work will continue to fill a further 100 sandbags. Notice to be posted on facebook to ask for volunteers to help.	Cllr Armstrong, Cllr Niblett
	b) <b>Action Log</b> -Responsibilities were allocated to the list of repairs that needed completing	All
	c) <b>VE Day</b> – The event came in under budget and was widely regarded a success. The Council thanked Judith Dorkins for all her efforts in achieving this success.	
	d) <b>Street Lighting</b> -Cllr Bastin provided an update on the street lighting project. She had contacted Electricity Networks to check what was perviously done to replace the lights and get new prices for replacement lights. There was no requirement to replace lights until they fail and sugested a street at a time. The project is ongoing.	Cllr Bastin
	e) <b>Tree Planting</b> – No further update.	
	f) <b>Church Rail Project</b> – It was agreed to advertise before the Annual Parish Meeting to possibly discuss at the meeting.	
	g) <b>Allotment Lease Renewal</b> – Contact Jim Simpson about the latest correspondance on the lease.	Clerk
	h) <b>Weedon Road speed indicators</b> – still awaiting repair and date of return. Cllr Armstrong to out note on Facebook.	Cllr Armstrong
<b>11.05.25</b>	<b>Bus Shelter Project</b> It was agreed, the final Bus Shelter was very inpressive and transformational to the village green. However the cost was significantly over Budget and there were additional cost still to follow. It was agreed that in future projects should have an oversight by a member of the Parish Council to avoid a repeat of the overspend.	
<b>12.05.25</b>	Cllr Hammersley to explain the situation to the History Society. <b>Update on Annual Parish Meeting 28<sup>th</sup> May 2025</b> All invites have been sent out and posters circulated around the village. So far attendance has been confirmed by the School, WNC Councillors and Village Hall Management Committee and the Guides. Clerk to follow up over next week.	Cllr Hammersley Clerk
<b>13.05.25</b>	<b>Local Election</b> All councillors elected unopposed	
<b>14.05.25</b>	<b>Review of Policies</b> The Privacy Policy was reviewed by the council and accepted. The clerk was asked to produce a full list of policies and how often they should be reviewed and produce a calendar of when they should be reviewed.	Clerk
<b>15.05.25</b>	<b>Financial</b> a) The Bank Balance at 30 <sup>th</sup> April was £60,331.02 of which £40,335.29 is held in the interest bearing account.	

- b) *On a proposal by Cllr Shenton seconded by Cllr Astle the payment of invoices on the invoice schedule were approved with the exception of a duplicate payment to LC Hedges for 30 April 2025. It was further agreed to transfer £10,000 to the interest bearing bank account. Payments to be authorised by Cllr Bastin*
- c) *The council has received the following monies in April: WNC Precept First Half £17,361.00. Burial Revenue £60 and further burial revenue from John White Funeral Director.*
- d) *Expenditure v Budget Q4 was agreed and reserves at the 31.03.24 (and opening position 1.04.25) of £35,181.93 were approved including a general reserve of £8,000.*
- e) *Internal Audit is on going.*
- f) *Completion of Section 2 of the Annual governance & Accountability Return (AGAR) for 2024/25 is on going.*

Cllr Collins

Clerk

**16.05.24 Communications**

- a) *There is a meeting on 14.05.25 attended by representatives of the Parish Council to discuss the proposed vilage survey going forwards. The Annual Parish Meeting will be promoted at this meeting.*

Cllr Bastin

**17.05.25 Planning**

- a) *Cllr Astle reported there were two applications submitted, Rose Cottage to replace windows and a change of the format of the yard at the Stud Farm on Badby Road. There were no issues with either application.*

**18.05.25 Health and Safety**

- a) *Burial Ground : The area needs a slight tidy up, Cllr Hammersley to contact Rob Haynes to complete the work.*
- b) *Play Area: ROSPA inspection in June, Alf Reynolds to check last year's report and update,*
- c) *Defibrulators: All tested and in working order.*

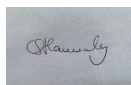
Cllr Hammersley

Cllr Hammersley

**19.05.25 Items for Next Meeting**

None

**20.05.25 Date of Next Meeting - Monday 2 June 2025 at 7pm in the Village Hall**



**G.Hammersley**

**2<sup>nd</sup> June 2025**

**MAY 2025 MEETING SCHEDULE OF INVOICES**

(a) Ratify the following payment made since the date of the last meeting (7 April 2025):

(b) Approve payment of the following invoices:

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
B/P	LC Hedging	10 April Grass Cutting	270.00	54.00	324.00	LGA 72- S111
B/P	LC Hedging	16 April Grass Cutting	270.00	54.00	324.00	LGA 72 – S.111
B/P	LC Hedging	24 April Grass Cutting	270.00	54.00	324.00	LGA 72 – S.111
B/P	LC Hedging	30 April Grass Cutting	270.00	54.00	324.00	LGA 72 – S.111
B/P	Kevin Carr	April Invoice	402.45		402.45	LGA 72 – S.111
B/P	LC Hedging	30 April Grass Cutting	270.00	54.00	324.00	LGA 72 – S.111
B/P	Baratora	Defib SID Maintenance	90.00		90.00	LGA 72 – S.111
B/P	Shield Maintenance	April Dog Waste Collection	17.33	3.47	20.80	LGA 72 – S.111
B/P	Newnham Village Hall	April Meeting Room	16.00		16.00	LGA 72 – S.111
B/P	Wave	Water Cemetery Jan to March	12.24		12.24	LGA 72 – S.111
B/P	Jim Simpson	Bus Shelter Costs	3168.02	635.59	3,801.61	LGA 72 – S.111
B/P	HUWS GRAY	Building Materials	24.03	4.81	28.84	LGA 72 – S.111
B/P	Bee & Fox	Bus shelter Pictures War Hero	252.00	50.40	302.40	LGA 72 – S.111
B/P	Rob Haynes	Strimming April/May	649.03		649.03	LGA 72 – S.111
B/P	NCALC	Training Agenda and minutes KC	46.00	9.20	55.20	LGA 72 – S.111
B/P	Amber Screen Display Ltd	Laminates notice Board.	301.60	60.32	361.92	LGA 72 – S.111

Highlighted Invoice is a duplicate invoice not to be paid.

(c) Direct Debits, Standing Orders & regular monthly payments:

	<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>VAT</u>	<u>Total</u>	<u>Stat.Power</u>
S/O	Gigaclear	Internet April	56.05	11.21	67.26	LGA 72 – Sec 111
D/D	YU Energy	Electricity Cemetery Lights April	8.46	0.43	8.99	LGA 72 – Sec 111
D/D	IONOS	Web Site April/May	18.00	3.60	21.60	LGA72 - Sec111
D/D	YU Energy	Electricity April	88.29	4.41	92.70	LGA 72 – Sec 111
D/D	Information Commissioners Office	Data Protection	52.00		52.00	LGA 72 – Sec 111